

## Destitution Support Volunteer

### JRS mission and work

The Jesuit Refugee Service (JRS) is an international Catholic organisation, at work in 50 countries with a mission to accompany, serve and advocate on behalf of refugees and other forcibly displaced persons. JRS in the UK has a special ministry to those who find themselves destitute as a consequence of government policies and those detained for the administration of immigration procedures. JRS UK runs a Day Centre, activities and hosting scheme (At Home) for destitute asylum seekers, detention outreach services to Heathrow IRC and has recently begun a legal advice service. We work to raise awareness of the situation facing refugees we accompany and serve by enabling their story to be heard.

### Volunteer role: Destitution Support Volunteer

JRS UK is looking for a volunteer to help support the work that JRS does for our refugee friends. This role will be particularly focused on helping preparations for our weekly Day Centre held every Thursday. Each of our refugee friends receives a toiletry pack once a month and, when supplies allow, a food parcel containing essential food supplies. These packs must be put together from supplies kept at the JRS Office. This role will also entail general tasks and office support to assist the work of the JRS office staff.

### Responsibilities and tasks

- Preparing toiletry packs and food parcels to be distributed to our refugee friends at our weekly day centre. Items included must be sorted and packed in an efficient manner
- Assisting in receiving deliveries of food and toiletries in the JRS office, ensuring that all supplies are unpacked efficiently and safely
- Supporting the Destitution Services staff with other preparations for the Day Centre i.e. helping to book appointments, answering calls, and welcoming refugee friends to our service
- Assisting with general office tasks, such as helping to prepare the daily shared lunch and refreshments
- Assisting with other tasks required to ensure the efficient running of our projects

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#### Jesuit Refugee Service UK

Hurtado Jesuit Centre · 2 Chandler Street · London · E1W 2QT

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[www.jrsuk.net](http://www.jrsuk.net) | Twitter: [@JRSUK](https://twitter.com/@JRSUK) | Facebook: [/jesuitrefugeeserviceuk](https://www.facebook.com/jesuitrefugeeserviceuk)

## Person specification

- Good communication skills required to work alongside staff, volunteers and refugee friends.
- Commitment to the values of JRS: dignity, justice, solidarity, compassion, hospitality, participation, and hope.
- Clear and confident telephone manner.
- Adaptability to switch between different tasks as required.
- Very good attention to detail to ensure that tasks are completed satisfactorily.

**Hours:** Every Wednesday: 11:00 – 18:00

**Duration:** A minimum of 3 months

### Where to find us:

Jesuit Refugee Service UK  
Hurtado Jesuit Centre  
2 Chandler Street  
London  
E1W 2QT

### Contact us if you are interested in the role, apply online:

Email us: [uk@jrs.net](mailto:uk@jrs.net)

Call us: 020 7488 7310

Volunteer Webpage: <https://www.jrsuk.net/volunteer/>

### Find out more about JRS UK:

Website: [www.jrsuk.net](http://www.jrsuk.net)